



12575 W. Bayaud Avenue, Lakewood, CO 80228
303-455-6277, www.mhfd.org
An Equal Opportunity Employer

Protecting people, property, and our environment through preservation, mitigation, and education.

CONSTRUCTION INSPECTOR

Description:

This is a full-time, exempt position as a Construction Inspector for the Mile High Flood District (MHFD). This position is responsible for various maintenance and construction related functions including being responsible for certain technical and professional services in the field and office regarding infrastructure design, construction, inspections, environmental compliance, and contract management. The Construction Inspector also coordinates activities of consulting engineers, inspectors, contractors, and coordinates work with local agencies.

Duties and Responsibilities:

Under guidance from the Watershed Manager, responsible for the following:

General Stream Management - Maintenance Services:

- Participates in the Contractor Selection Process.
- Supervises Stream Management Routine Contractors.
- Prepares specifications and contract documents.
- Develops quantities, cost estimates, and oversees overall payment process.
- Assists in the supervision and mentoring of Engineering Student Intern.
- Oversees project acceptance/close-out.

Construction of Stream Improvements:

- Inputs on Contractor Selection Process.
- Supervises Contractors.
- Develops quantities, cost estimates, and oversees overall payment process.
- Participates in the process of obtaining necessary permits.
- Inspects and documents construction sites and contractor work.
- Participates in project acceptance/close-out.

Other duties:

- Provides input during designs and on construction plans.
- Documents maintenance projects including sketches, photos, pay quantities, surveying, observation reports, and drafting performed either by others or personally.
- Ensures compliance with all federal, state, and local regulations and with all project permits.
- Collaborates with contractors and stakeholders to discuss and resolve problems, including work procedures, community concerns, and construction or design issues.
- Develops and nurtures relationships with local governments, contractors, and consultants.
- Responds to public inquiries and provides education as required.
- Use of personal vehicle required for traveling between worksites (mileage reimbursement is available)
- Performs other duties as assigned.

Minimum Qualifications:

- Three years of college level course work in drafting, surveying, inspections, algebra, hydrology, trigonometry, engineering technology, and construction management.
- Two (2) years' experience in performing technical work and/or construction inspection with a consulting engineer, major contractor, governmental agency, or similar employer.
- A Bachelor's Degree in Civil Engineering, Construction Technology/Management or related field may be substituted for a year of experience.
- Valid driver's license and clean driving record

Key Competencies:

- Sound working knowledge of engineering technology and terminology.
- Knowledge of applicable mathematic functions and the ability to apply such knowledge.
- Familiarity with engineering design and construction practices.
- Proficient in MS Office
- Desirable to possess a basic knowledge of GIS software and its application.
- Knowledge of material testing.
- Ability to work well with and supervise others.
- Demonstrated interest and ability in maintaining technical proficiency and interpersonal skills development.
- Ability to express oneself clearly and concisely, both orally and in writing

Physical Requirements:

- Must be able to traverse and inspect all areas of jobsite in all types of weather; this may include walking, climbing, reaching, bending, crawling, or stretching.
- Must be able to lift up to 40 pounds at a time.
- Occasional prolonged periods of sitting at a desk and working on a computer

Availability and Salary:

- Immediate Opening
- Starting compensation range: \$55,000 - \$75,000 (Compensation will commensurate with experience)
- Application Closing Date: Until Filled

Contact:

Send cover letter and résumé to Amelia Deleon, Human Resources Director, adeleon@mhfd.org

Last revised: March 2023